



**MINUTES OF THE MEETING HELD ON MONDAY
8th MAY 2017**

Present

Councillor C Mollard (Mayor)
Councillor M Barningham
Councillor A Coates
Councillor A Hallett
Councillor J Noone
Councillor C Pointon
Councillor A Reid
Councillor A Wilkinson
Councillor M Young

C Hart (Town Clerk)

J Cockburn (Assistant to the Clerk)

070.2017

Apologies

None

071.2017

To receive **Declarations of Interest** in items on the agenda
Councillor Young expressed an interest in item 2 of the Planning applications, Councillor Barningham expressed an interest in item 4 of the Planning applications and Councillor Wilkinson expressed an interest in item 6 of the Planning applications.

072.2017

To approve the **minutes** of the meeting held on the 13th March 2017.

The minutes of the ordinary meeting held on **10th April 2017** were **approved** and signed to be correct.

073.2017

Police Matters

There was no Police representative available to attend the meeting but a Police update was received and distributed. Figures for Bedale Town have increased by 2 crimes from 6 to 8 (+33%) reported crimes compared to the same period last year. Theft was up from 0 to 1 (+100%), Violence was up from 1 to 4 (+400%), whilst Vehicle offences were down from 1 to 0 (-100%) and Arson & Damage was down from 2 to 1 (-50%).

Following a request by the Council for an update regarding staffing in Bedale, Sergeant Perrin confirmed that there are three PCSO's and a Sergeant however there is a PCSO vacancy for which someone is currently training and will start work in Bedale on 1st June 2017. The Police were currently recruiting a Beat Manager for Bedale District who will be permanently based at Bedale and deal with long term problem solving. The officer was

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expected to be appointed by 1st June 2017. Bedale also have five response officers, one per shift stationed at Bedale Police Station. Officers start and finish duty at Bedale but can be deployed anywhere in Hambleton or Richmondshire districts depending on resourcing demands. The Council asked the Clerk to request figures for the outcomes of reported crimes.

074.2017

Audit

- a) To receive a report from the internal auditor
The report from the internal audit which took place on 27th April 2017 concluded that appropriate records were kept throughout the financial year and was approved on 27th April 2017.
- b) To approve and certify "Section 1 – Annual Governance Statement 2016-17" of the Annual Return
Council **resolved** to **approve** "Section 1 – Annual Governance Statement 2016-17".
- c) To approve and certify "Section 2 – Accounting Statements 2016-17" of the Annual Return
The Council **resolved** to **approve** "Section 2 – Accounting statement 2016-17" of the Annual Return.

075.2017

Art/Sculpture Trail - to consider the **proposal** from Bedale and Villages Community Forum that the artwork should take the form of metal banners attached to the lighting columns. The council **did not approve** the proposal. The Council expressed their concerns that the art work on the lighting columns raised a couple of issues; firstly that there can only be two installations on each street light which would have an impact on the Christmas lights. Also that the proposal at the moment was just to go down the high street on alternate street lights which was not felt to be a "trail" through Bedale. The Clerk was asked to contact the Art/Sculpture Trail group and pass on the Councillors concerns.

076.2017

Vacancy – to consider the options for filling the casual vacancy for Councillor. The Clerk confirmed that he had been notified by Hambleton Electoral Services that they had received insufficient requests from eligible electors for an election to fill the vacancy. The next step was for Bedale Town Council to advertise to co-opt a Councillor. The Council **agreed** that the closing date for advertising would be the end of June and would be discussed in the July meeting.

077.2017

Administration– To consider the purchase of a computer monitor for the use in the Council office at a cost of around £75. The Council **resolved** to **approve** the expenditure to purchase a computer monitor for the Council office.

078.2017

Improving the Approach to Bedale from the Bypass – to consider extending the area of grass cut to include the roundabout and verges leading into Bedale at a cost of £35 a cut. (carried forward from last month)

The Clerk explained that there was no funding available from Highways to help with the expenditure. Also that Wills Bros had a 5 year maintenance contract to cut the verges along the by-pass 4-5 times per year. The Clerk had requested a schedule of these cuts so that Bedale Town Council could organise extra cuts in between. He had yet to receive a response.

The Council **resolved** to **approve** the expenditure so long as additional cuts could be fitted in between those done by the Highways contractor.

079.2017 **Park Use Agreement (Licence) for Personal Trainers** – To consider the draft “Terms and Conditions”, “Code of Conduct” and “Application Form” for the use of Bedale Park by Personal Trainers and Fitness Coaches.

The Council **resolved** to **approve** the use of all the draft documents presented.

080.2017 **Councillor Training** - To consider the attendance of Councillors on the NALC Digital Councils Communications course on 25th May 2017.

Councillor Reid expressed an interest in attending the course. The Council **resolved** to **approve** the expenditure for Councillor Reid to attend.

081.2017 **Updates:**

a) **Car Boot Sales** –

A letter of thanks had been received from the Pet Shop owner in Bedale for Council allowing him to speak at the last meeting. John Rogerson had started collating the information regarding stalls on the Car Boot: On the 22nd April there were 154 stalls; 22 new stalls, 2 sweet stalls, 8 plant stalls with 14% of stalls selling new goods. He would be sending in this data weekly.

b) **Field of Remembrance** –

The Royal British Legion had received Highways approval and aim to complete the project by 11th November 2017.

c) **Bridge Street Car Park – Public Toilets**

The Clerk informed Council that the toilets had been closed recently as the drains were blocked and had to be flushed out. This had been completed and the toilets re-opened. Two doors had been repaired and the toilet pans were now secured to the floor. The Clerk would write a specification for further works required before sending out to contractors for tender.

The Council receives regular correspondence from the public complaining about dirty toilets despite the best efforts of Dave Hewison in his cleaning and maintenance.

082.2017 **Reports of previous month’s meetings etc.** – to hear from Town/District/County Councillors on any meetings attended or other information of interest to the Town Council.

Councillor Mollard – attended the Bedale Annual Parish meeting.

Councillor Pointon – attended the Bedale Annual Parish meeting.

Councillor Coates – attended the Bedale Annual Parish meeting

and the Bedale Hall Management meeting.

Councillor Reid – N/A

Councillor Noone – attended the Bedale Annual Parish meeting and the Bedale Hall Management meeting.

Councillor Young – attended the Bedale Annual Parish meeting, the Bedale Hall Management meeting and the Bedale Hall CIO meeting.

Councillor Wilkinson – attended the Bedale Annual Parish meeting.

Councillor Barningham – attended the Bedale Annual Parish meeting, The Bedale Hall Management meeting, the Bedale Hall CIO meeting and the TIC April meeting.

Councillor Hallett – attended the Bedale Annual Parish meeting. A note from all Councillors who agreed that the Annual Parish meeting was a very inspirational, positive meeting with presentations from three superb local businesses employing local people.

083.2017

Correspondence (background papers provided)

15 **Buttertubs Cycle Ride 10th June 2017** – It was agreed that this should be advertised on the Council website to inform the public and local businesses of the event.

16 **Morris Dancing** – It was agreed that this should be advertised on the Council website to inform the public and local businesses of the event.

18 **Urgent Safety Issue – Street Traders Licence, Bedale Market Place** – The Council **agreed** that the matter of the location of the ice cream van in the Market Place should be referred back to Highways for consideration.

19 **Children’s Play Area – Bedale Park** – The Council **resolved** to **approve** the expenditure for the purchase of signs banning dogs from the children’s play area of the park.

20 **Community Speed watch** – The Council gave their support for this scheme.

A1 **The Good Councillor’s Guide 2017** – The Clerk would send a link to all Councillors to enable them to download the guide.

084.2017

Planning Applications(background papers provided)

Planning Authority: Hambleton District Council

Reference: **17/00447/FUL**

Proposal: Replacement Windows

Location: The Millings 5 North End Bedale North Yorkshire

Applicant: Miss Rebecca Squires

Approved.

Planning Authority: Hambleton District Council

Reference: **17/00581/FUL**

Proposal: Conversion of garage to form additional

Location: accommodation
14 Stapleton Close Bedale North Yorkshire
Applicant: Mr & Mrs Rushton
Approved.

Planning Authority: Hambleton District Council
Reference: **17/00569/FUL**
Proposal: Construction of a storage building
Location: Football Ground Firby Road Bedale North Yorkshire
Applicant: Bedale Junior Football Club
Approved.

8:52pm - Councillor Barningham left the room

Planning Authority: Hambleton District Council
Reference: **17/00516/FUL**
Proposal: Demolition of existing store and garage, construction of new minibus garage and store
Location: Building adjacent Scout and Guide Hut, Emgate Bedale North Yorkshire
Applicant: Bedale Scout and Guides Group (Mr S Doyle)
Approved.

8:54pm – Councillor Barningham returned to the room.

Planning Authority: Hambleton District Council
Reference: **17/00586/FUL**
Proposal: Construction of agricultural workers dwelling house incorporating attached garage and farm office and construction of new vehicular access.
Location: OS Field 7638 Bedale North Yorkshire
Applicant: Mr Robert J and Simon J Kirby
Approved.

8:57pm – Councillor Wilkinson left the room

Planning Authority: Hambleton District Council
Reference: **17/00741/FUL**
Proposal: Demolition of existing rear conservatory and construction of rear extension
Location: 54 Peirse Close Bedale North Yorkshire DL8 2UW
Applicant: Mr & Mrs Lavin
Approved.

8:59pm – Councillor Wilkinson returned to the room.

Planning Authority: Hambleton District Council

Reference: 17/00782/FUL
Proposal: Listed Building Consent for 1 fascia, 1 amenity board, 1 chalkboard and 1 hanging sign
Location: Wagon and Horses Hotel 20 Market Place Bedale North Yorkshire
Applicant: Enterprise Inns

Approved.

085.2017

Finance

- a) Receipts and Payments
Council **resolved** to **accept** the bank reconciliation as at 28th April 2017 the cashbook balance standing at £77807.00 and to accept receipts of £29271.50 and payments of £6162.42 for the period 12th April to 8th May 2017. To also accept Barclaycard statement showing £-149.80 which would be paid off automatically.

There being no further business the meeting was declared closed at 21:04 pm.