



**DATE:** Monday 16<sup>th</sup> May 2022  
**TIME:** 7.00pm  
**LOCATION:** The Ballroom, Bedale Hall  
**PRESENT:** Councillors Andrew Hallett (Chair), Mike Barningham, Amanda Coates, John Howe, David Ingram, Pam Macklewain-Hallett, Christine Mollard, John Noone  
**STAFF:** Nick Reed (Clerk, minutes)  
**IN ATTENDANCE:** Two members of the public (MoP)

<b>AM22.01</b>	<b>Election of a Chairperson</b> It was <b>RESOLVED</b> that Cllr Amanda Coates be elected as Mayor, and Chair of the Town Council, and she duly signed the Acceptance of Office and took the Chair. The Council minuted its thanks to Cllr Hallett for his work as Mayor and Chair of the Council over the last four years.
<b>AM22.02</b>	<b>Election of a Vice-Chair</b> It was <b>RESOLVED</b> that Cllr John Howe be elected as Deputy Mayor, and Vice-Chair of the Parish Council, and he duly signed the Acceptance of Office.
<b>AM22.03</b>	<b>Apologies</b> Apologies were received and accepted from Cllr Kayleigh Catford
<b>AM22.04</b>	<b>Minutes of the Annual Parish Council Meeting held on 10<sup>th</sup> May 2021</b> These were <b>APPROVED</b> as a true record of the meeting and signed as such by the Chair.
<b>AM22.05</b>	<b>Council documents</b>
22.051	<b>Standing orders:</b> It was <b>RESOLVED</b> that these be re-approved and re-adopted.
22.052	<b>Financial regulations:</b> It was <b>RESOLVED</b> that these be re-approved and re-adopted.
22.053	<b>Asset register:</b> It was <b>RESOLVED</b> that this be approved and adopted as the record of Town Council property at 31 <sup>st</sup> March 2022.
22.054	<b>Code of Conduct:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.
22.055	<b>Model publication scheme:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.
22.056	<b>Record Management Policy:</b> It was <b>RESOLVED</b> that this be re-approved and re-adopted.
<b>AM22.06</b>	<b>Audit matters for the year ended 31<sup>st</sup> March 2022</b>
22.061	<b>Approval of Annual Governance Statement.</b> This was read out and it was <b>RESOLVED</b> to approve the statement as submitted on the Annual Return.

22.062	<b>Approval of annual receipts and payments accounts.</b> These were considered and it was <b>RESOLVED</b> to approve them.
22.063	<b>Approval of the Statement of Accounts of the Annual Return.</b> This was considered and it was <b>RESOLVED</b> to approve it.
<b>AM22.07</b>	<b>Town Council working groups.</b> The Council <b>RESOLVED</b> to appoint members to its internal working groups as follows:
22.071	<b>Employment:</b> Cllrs Coates, Howe, Macklewain-Hallett and Mollard
22.071	<b>Community Bonfire:</b> Cllrs Ingram and Noone
22.073	<b>Christmas Lights:</b> Cllrs Catford and Mollard
22.074	<b>Play Area Development:</b> Cllrs Barningham, Coates and Mollard
22.075	<b>Emergency Planning:</b> Cllrs Barningham, Coates, Macklewain-Hallett and Mollard
<b>AM22.08</b>	<b>Representatives to external bodies</b> The Council <b>RESOLVED</b> to appoint members to represent the council on external bodies, and report back to council as necessary, as follows:
22.081	<b>Bedale, Aiskew, Leeming Bar and Burrill Joint Burial Authority:</b> Cllrs Hallett, Ingram and Mollard
22.082	<b>Board of the Rector's Four-and-Twenty Charity:</b> Cllrs Barningham, Coates, Ingram and Mollard
22.083	<b>Yorkshire Local Councils Association:</b> Cllrs Catford and Mollard
22.084	<b>Hambleton District Council Parish Liaison Group:</b> Cllrs Coates and Hallett
22.085	<b>Hambleton DC Bedale and Villages Community Forum:</b> Cllrs Coates and Mollard
22.086	<b>Bedale Hall Charitable Incorporated Organisation:</b> Cllrs Catford and Howe
22.087	<b>Bedale Tourist Information Centre:</b> Cllr Howe
<b>AM22.09</b>	<b>Date of 2023 Annual Parish Council meeting</b> This was noted as being Monday 8 <sup>th</sup> May 2023.

The meeting closed at 7.30pm.

**SIGNED:** (Chair)

**DATE:**