



**DATE:** Monday 13<sup>th</sup> May 2019  
**TIME:** 7.30pm  
**LOCATION:** Bedale Hall, Drawing Room  
**PRESENT:** Councillors Andrew Hallett (Chairing), Mike Barningham, Amanda Coates, David Ingram, Pam Macklewain-Hallett, Christine Mollard, John Noone, Malcolm Young  
**STAFF:** Nick Reed (Town Clerk, minutes)  
**IN ATTENDANCE:** Six members of the public (MoP)

<b>AM19.01</b>	<b>Election of a Chairperson</b> It was RESOLVED that Cllr Andrew Hallett be elected as Mayor, and Chair of the Town Council, and he duly signed the Acceptance of Office.
<b>AM19.02</b>	<b>Election of a Vice-Chair</b> It was RESOLVED that Cllr Malcolm Young be elected as Deputy Mayor, and Vice-Chair of the Parish Council, and he duly signed the Acceptance of Office.
<b>AM19.03</b>	<b>Apologies</b> Apologies were received and accepted from Cllr John Howe
<b>AM19.04</b>	<b>Minutes of the Annual Parish Council Meeting held on 14<sup>th</sup> May 2018</b> These were AGREED as a true record of the meeting and signed as such by the Chair.
<b>AM19.05</b>	<b>Council documents</b>
19.51	<b>Standing orders:</b> It was RESOLVED that these be re-approved and re-adopted. The council NOTED that these are due for revision during the year to reflect recent changes in the National Association of Local Councils model standing orders.
19.52	<b>Financial regulations:</b> It was RESOLVED that these be re-approved and re-adopted.
19.53	<b>Asset register:</b> It was RESOLVED that this be approved as a true record of the council's assets on 31 <sup>st</sup> March 2019.
19.54	<b>Code of Conduct:</b> It was RESOLVED that this be re-approved and re-adopted.
19.55	<b>Model publication scheme:</b> It was RESOLVED that this be re-approved and re-adopted.
19.56	<b>Record Protection Policy:</b> It was RESOLVED that this be re-approved and re-adopted.
<b>AM19.06</b>	<b>Audit matters for the year ended 31<sup>st</sup> March 2017</b>
19.061	<b>Approval of Annual Governance Statement.</b> This was read out and it was RESOLVED to approve the statement as submitted on the Annual Return.
19.062	<b>Approval of annual receipts and payments accounts.</b> These were considered and it was RESOLVED to approve them.
19.063	<b>Approval of the Statement of Accounts of the Annual Return.</b> This was considered and it was RESOLVED to approve it.

<b>AM19.07</b>	<b>Town Council working groups</b> The Council RESOLVED to appoint members to its internal working groups as follows: 19.71 <b>Employment:</b> Cllrs Hallett, Macklewain-Hallett, Mollard and Young 19.71 <b>Community Bonfire:</b> Cllrs Ingram and Noone 19.73 <b>Christmas Lights:</b> Cllrs Mollard and Young 19.74 <b>Internal Controls Monitoring:</b> Cllrs Barningham and Howe 19.75 <b>Play Area Development:</b> Cllrs Barningham, Coates and Mollard
<b>AM19.08</b>	<b>Representatives to external bodies</b> The Council RESOLVED to appoint members to represent the council on external bodies, and report back to council as necessary, as follows: 19.81 <b>Bedale, Aiskew, Leeming Bar and Burrill Joint Burial Authority:</b> Cllrs Hallett, Ingram, Mollard and Young 19.82 <b>Board of the Rector's Four-and-Twenty Charity:</b> Cllrs Barningham, Coates, Ingram and Mollard 19.83 <b>Yorkshire Local Councils Association:</b> Cllrs Coates and Mollard 19.84 <b>Hambleton District Council Parish Liaison Group:</b> Cllrs Coates and Hallett 19.85 <b>Hambleton DC Bedale and Villages Community Forum:</b> Cllrs Coates and Mollard 19.86 <b>Bedale Hall Charitable Incorporated Organisation:</b> Cllrs Coates and Hallett 19.87 <b>Bedale Tourist Information Centre:</b> Cllr Howe
<b>AM19.09</b>	<b>Date of 2019 Annual Parish Council meeting</b> This was noted as being Monday 11 <sup>th</sup> May 2019.

The meeting closed at 7.35pm.

**SIGNED:** (Chair)

**DATE:**